

# HundrED Spotlight Pittsburgh | Submission Guide

The HundrED Spotlight Pittsburgh will identify 10 inspiring innovations in education from the Pittsburgh region and share them with the world. **This submission guide contains details about the HundrED Spotlight Pittsburgh, including eligibility information, selection criteria, and answers to frequently asked questions.**

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## Introduction

**HundrED** is a global nonprofit that seeks and shares inspiring innovations in K12 education from around the world. In 2019, they're shining a spotlight on the Pittsburgh region. In partnership with the **Grable Foundation** and **Remake Learning**, HundrED has selected Pittsburgh for their next Spotlight. Spotlights are in-depth collections of 10 innovations that focus on a location or theme in education. The HundrED Spotlight Pittsburgh is currently seeking submissions of education innovations from across southwestern Pennsylvania and northern West Virginia.

**Ready to share your education innovation with the world?**

Go to [HundrED.org/Pittsburgh](https://HundrED.org/Pittsburgh) to get started.

# Timeline

HundrED Spotlight Pittsburgh activities will take place from December 2018 through September 2019:

- **December 7, 2018:** HundrED Spotlight Pittsburgh announced at the [Remake Learning Network Assembly](#), an annual gathering of hundreds of educators, innovators, and community change makers in the Pittsburgh region
- **December 7, 2018 - March 15, 2019:** Submission period for innovators to add to the Spotlight. Submissions accepted at [HundrED.org/Pittsburgh](https://HundrED.org/Pittsburgh)
- **March 15, 2019:** Deadline for submissions
- **March 15 - May 1, 2019:** HundrED's research team and a local Pittsburgh advisory board review submissions and select 10 to be included in the Spotlight
- **May 2019:** The 10 innovations selected for inclusion in the HundrED Spotlight Pittsburgh announced
- **September 2019:** The HundrED Spotlight Pittsburgh collection of innovations launches online, featuring videos and reports about each of the 10 selected innovations

## Background Information

The purpose of education is to help every child flourish in life, no matter what happens. When the world changes, the education landscape needs to change as well—and it is changing. Unfortunately, the world is changing faster.

**The good news is that the world of education is full of innovations. The bad news is that practically no one knows about them.** [HundrED](#) is committed to changing this. Each year, through a rigorous research process, HundrED selects 100 inspiring K12 education innovations and packages them in a way that anyone, anywhere in the world, can understand and implement.

As part of this process, HundrED conducts Spotlights to gain a thorough insight into the education innovations taking place in either a specific area of education, like literacy or sustainability, or within a certain geographic location, like India or London. In partnership with the [Grable Foundation](#) and [Remake Learning](#), **HundrED has selected Pittsburgh for their next Spotlight.**

For more than a decade, educators in the Pittsburgh region have been taking risks, reaching higher, and pushing the limits of learning. In 2019, the HundrED Spotlight Pittsburgh will shine a light on the educators and innovators doing extraordinary things to help students in southwestern Pennsylvania and northern West Virginia flourish.

The HundrED Spotlight Pittsburgh will identify 10 inspiring innovations from the Pittsburgh region and share them with the world. The Spotlight will invite submissions of Innovations from people and organizations in southwestern Pennsylvania and northern West Virginia. The submission deadline is March 15, 2019.

All submissions will undergo HundrED's thorough research process and must adhere to their strict search criteria of being impactful, scalable, and innovative. Based on this criteria and review by a committee of local experts, 10 submitted innovations will be selected for the Spotlight. The 10 Spotlight innovations will be the subject of a report published by HundrED, and will be featured in a video about the innovation and its impact on students in the region.

The HundrED Spotlight Pittsburgh will connect the innovative educational practices forged in the Pittsburgh region with a global community of education innovators. Being part of HundrED Spotlights allows those involved to make authentic connections with passionate innovators, schools, young people, and partners, and to build their knowledge of innovation in order to help education change for the better.

## Eligibility

Any organization, school district, or individual that is a member of the [Remake Learning network](#) can submit their innovation to be researched as part of the Pittsburgh Spotlight process. **Network membership is free and open (see geographic boundaries below), and can be achieved through the completion of a simple online form.**

Remake Learning members reside in the greater Pittsburgh region, which includes the counties of Allegheny, Beaver, Butler, Fayette, Greene, Lawrence, Mercer, Washington, and Westmoreland in Pennsylvania, as well as parts of north-central West Virginia. **If you and your organization are not already listed on the directory for Remake Learning, you must register online at [remakelearning.org/add/member](https://remakelearning.org/add/member) in order to be considered for the Pittsburgh Spotlight.**

In order to be considered for the Spotlight, all innovations must:

- Be established for at least one year, with demonstrable evidence of impact
- Show a valuable improvement within their context
- Be adaptable and scalable in new contexts

## Criteria & Selection Process

Each innovation submitted to the Pittsburgh Spotlight will undergo careful review by the HundrED research team and a local Pittsburgh advisory board of education and innovation leaders and experts. Innovations will be scored based on HundrED's search criteria, which seeks approaches that are:

- **Innovative:** Causes a valuable improvement within the context
- **Impactful:** Established for at least a year with demonstrable evidence
- **Scalable:** Adaptable in new environments with commitment to scale

To determine how well submissions fit these three criteria, HundrED uses 15 descriptive factors that have been shown in innovation literature and HundrED's research to play a significant role in establishing innovativeness, impact, and scalability in educational innovations:

- Clear, valuable goal that addresses a need
- Structured implementation design
- Purposeful collaboration
- Pedagogically sound
- Child/person centered
- Contextual
- Inclusive
- Equitable
- Improves outcomes
- Evidence
- Elevates educators
- Family/community/government engagement
- Adaptable
- Sustainable
- Cost-effectiveness & affordability

Based on these 15 factors, alongside qualitative evidence from interviews with the HundrED research team and feedback on the HundrED web platform, innovations are given an overall score based on their innovativeness, impact, and scalability. **Innovations are scored twice**, first based on their *current state* and then based on their *potential*.

## Frequently Asked Questions (FAQs)

### What is HundrED?

HundrED.Org is a not-for-profit organization which seeks and shares inspiring innovations in K12 education. HundrED's goal is to help improve education and inspire a grassroots movement through encouraging pedagogically sound, ambitious innovations to spread across the world. They research innovations in K12 education from around the world and select 100 Inspiring Innovations every year. Learn more at [www.hundrED.org](http://www.hundrED.org).

### What is the HundrED Spotlight Pittsburgh?

The HundrED Spotlight Pittsburgh is a search for the 10 most inspiring innovations in education in southwestern Pennsylvania and northern West Virginia. Through an open process, HundrED is accepting submissions of educational innovations forged in the Pittsburgh region and select 10 to be featured in a report and videos that they'll share around the globe. The HundrED Spotlight Pittsburgh is currently seeking submissions. Ready to share your education innovation with the world? Go to [HundrED.org/Pittsburgh](http://HundrED.org/Pittsburgh) to learn more.

## Who can participate?

Any organization, school district, or individual that is a member of the Remake Learning network can submit their innovation to be researched as part of the Pittsburgh Spotlight process. **Network membership is free and open (see geographic boundaries below), and can be achieved through the completion of a simple online form.**

Remake Learning members reside in the greater Pittsburgh region, which includes the counties of Allegheny, Beaver, Butler, Fayette, Greene, Lawrence, Mercer, Washington, and Westmoreland in Pennsylvania, as well as parts of north-central West Virginia.

## What do the selected innovations receive?

The 10 selected innovations will be featured on HundrED's global platform designed to inspire a grassroots movement of education innovations across the world. Each selected innovation will be:

- Highlighted in a comprehensive report of the Pittsburgh Spotlight published by HundrED
- The subject of a new, professionally produced video (one 3-5 minute video per selected innovation)
- Invited to HundrED's annual 3-day **Innovation Summit** in Helsinki, Finland in November or December 2019
- Featured on the Pittsburgh Spotlight landing page

To see how selected Innovations are featured, you can visit two recent HundrED spotlights: **Victoria, Australia** and **Sustainability**.

The HundrED Spotlight Pittsburgh is not a grant opportunity—selected innovations will not receive funding support.

## How are innovations selected?

All complete innovations submitted through **HundrED.org/Pittsburgh** will be considered for the Spotlight. The 10 Spotlight Innovations will be selected by a local Pittsburgh advisory board and the HundrED research team. Alongside qualitative evidence gathered throughout the Spotlight process, submitted Innovations will be scored based on HundrED's search criteria, which seeks approaches that are innovative, impactful, and scalable. Read more about the spotlight criteria and selection on pages 3-6.

## What is the timeline for the Spotlight?

Spotlight activities will take place from December 2018 through September 2019:

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## How does submission work?

All innovations must be submitted through the HundrED web platform at [HundrED.org/Pittsburgh](#). To start your submission, create an account and start a HundrED Innovation Page with information about your innovation. You can continue to draft your submission leading up to the March 15th deadline—your submission will be saved as you make edits, and you can log in at any time to edit it.

To get started, click the “Share your innovation” button at [HundrED.org/Pittsburgh](#). You’ll be prompted to log in. If you don’t already have an account, you’ll need to create a new account. After you’ve created your account, return to the [HundrED.org/Pittsburgh](#) and click the “Share your innovation” button again. This time, you’ll be prompted to begin your submission by filling in a few key details—don’t worry, you’ll be able to edit this info before you publish your innovation for review.

After you’ve added the basics, you’ll see a preview of your innovation page, along with additional sections where you’ll be able to provide more information about your innovation prior to publishing it. Partway down the page, you’ll see a gray “Edit” button—use that button to make edits to your page and add more details. You can return to edit this page as many times as you’d like before publishing your innovation.

Once your Innovation Page is complete, hit publish to make it public. Please see the list below (*What information do I need to include in my submission?*) to ensure that your submission is complete.

If you need assistance with your submission, please email [pittsburgh@hundred.org](mailto:pittsburgh@hundred.org).

## What information do I need to include in my submission?

HundrED Innovation Pages are designed to be dynamic encapsulations of education innovations. It's important that your page fully represents your innovation and provides enough detail that others who are compelled by your idea have the information they need to try it out themselves.

The following sections of the Innovation page are required in order for a submission to be considered complete:

- Basic Information: name, short description, location, cover image, age group, and year established
- Resources & Criteria
- Contact Information
- Introduction (2,500-4,000 characters)
- Intended Outcomes
- Categories

The following sections are not required, but will help make your submission stronger, more accurate, and more useful:

- Steps
- Quote
- Video
- Posts, including text information, photos, and links to other videos and resources
- Q&A (answers to questions that others post on your Innovation Page)
- Comments (from colleagues and peers who know about your innovation)

If you need assistance with your submission, please email [pittsburgh@hundred.org](mailto:pittsburgh@hundred.org).

## What if I need help with my submission?

The Pittsburgh Spotlight team will host several information sessions across the Pittsburgh region in early 2019 to answer questions, provide draft feedback, and assist innovators with their submissions. [Click here to sign up for email updates about information sessions.](#)

If you need assistance with your submission, or if you'd like a member of the Pittsburgh Spotlight team to review your draft and give you feedback, or if you have a question about the Spotlight process, please email [pittsburgh@hundred.org](mailto:pittsburgh@hundred.org).

## Can I make more than one submission to the Spotlight?

Yes. There is no limit on the number of innovations you may submit to the Spotlight. However, because of the competitive nature of the process, we encourage submitters to select their best innovation and put their full effort behind it. You can always submit your other innovations for future HundrED opportunities.

## Who is organizing the Spotlight?

The HunderED Spotlight Pittsburgh is a collaborative effort between [HunderED](#) and the [Grable Foundation](#), conducted in partnership with [Remake Learning](#).

[Ryan Coon](#) and [Arielle Evans](#) of [Root + All](#) are providing operational support throughout the Spotlight, and serve as the primary points of contact for the effort.

## How much does it cost to participate?

The HunderED Spotlight Pittsburgh is being conducted on a non-profit basis—participating is completely free.

## Contact

Questions about the HunderED Pittsburgh Spotlight, including submission assistance and media inquiries, can be directed to [pittsburgh@hundred.org](mailto:pittsburgh@hundred.org).